MINUTES
Short-term Rental Board
June 24, 2024

1. Call to order
   a. The regular business meeting of the Short Term Rental Board was held on Monday, June 24, 2024 at The View Grill (restaurant was closed to the public) at the Community Center in Blairsville, Ga. It began at 5:02 and was presided over by Secretary Laura Jenkins (Short Term Code Enforcement Officer).

2. In attendance
   a. Voting members: Laura Jenkins, Karen Sweenie, David Dyer, Martin Pilote, AnaLuisa Salvatti. A quorum was present.
   b. Guests in attendance: Atty William Mercer
   c. Members not in attendance: Susan Phillips, Patrick Woodall
   d. Recognition of visitors: Robert and Gayle Brown, David Womack and Charlotte Jourdan

3. Reading and approval of prior meeting minutes
   a. Ms. Jenkins read the minutes in their entirety of the meetings held on 4.8.24.

4. Reports of officers and standing committees - none

5. Secretary: UC STR by the Numbers (attachment 1)
   a. Secretary Jenkins reviewed the UC STR by the Numbers document from May 20. Because we are in renewals right now, the total count is not correct because renewals licenses are being counted twice. We will have an updated document at the August 12 meeting.

6. Reports of ad-hoc committees - none

7. Old Business
   a. Renewal process – do we make all owners complete all the different steps and uploads? (attachment 2). Secretary Jenkins reviewed the workflows for initial licensing as well as renewals, showing the renewal workflow has fewer steps that the initial licensing workflow. All accounts have accurate occupancy showing now, and we removed the owner's ability to change the occupancy numbers so that we know they will stay correct. Also, we had GOVos add in a new section requiring a second signature agreeing to receive citations via email.

b. 156 renewals since June 1, when renewal notifications (attachment 3) went out. New licenses: 7

8. New Business
   a. Secretary: UC Occupancy Snapshot (attachment 4)
9. Adjourn - at 5:30

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Signature, Laura L. Jenkins   Date